



# HOLY FAMILY S C H O O L

COMPLETE AND RETURN  
TO SCHOOL OFFICE BY  
MAY 10, 2019

## 2019-20 TUITION AGREEMENT

Student Name(s): \_\_\_\_\_  
(Please Print)

Grade(s) Entering: \_\_\_\_\_

### PAYMENT POLICY

1. Payment may be made by cash, check, or through FACTS Tuition Management Company. Holy Family reserves the right to require payment in cash or by bank check when Holy Family has received a check payment that has not cleared the bank. In this case, Holy Family reserves the right to require all future payments in cash or by bank check.
2. Students whose tuition accounts are delinquent by two months are at risk of being excluded from class and extracurricular activities until the account is brought current. Students who are in eighth grade and whose tuition is not paid in full by May 20<sup>th</sup> may be denied participation in the end of year activities and graduation exercises.
3. The school cannot issue a report card, transcript or diploma until tuition is paid.
4. Parents/guardians who are experiencing financial difficulty should contact the School Office as soon as possible.

### TUITION PAYMENT PLAN

Check one of the following options. Tuition and fee statements will be mailed on June 13, 2019.

- Option 1: Payment is due in full on or before August 2<sup>nd</sup> and is made directly to Holy Family School.
- Option 2: Two equal payments to be paid on August 2<sup>nd</sup> and January 10<sup>th</sup>. Payment is made directly to Holy Family School.
- Option 3: 10 monthly payments through FACTS Tuition Management Company. Payments are automatically deducted from a checking or savings account on the 5<sup>th</sup> or 20<sup>th</sup> of the month. There is a \$43 annual fee charged by FACTS.
- Option 4: 12 monthly payments through FACTS Tuition Management Company. Payments are automatically deducted from a checking or savings account on the 5<sup>th</sup> or 20<sup>th</sup> of the month. There is a \$43 annual fee charged by FACTS.

### REFUND POLICY

Should a student leave Holy Family for any reason, you will be responsible for tuition due to the end of the quarter you withdraw in. Families who choose to withdraw their child(ren) from Holy Family must notify Holy Family in writing. The family is responsible for contacting the School Office to cancel the FACTS payment plan.

In registering my child, I agree to meet the financial commitments to Holy Family. I have read and agree to comply with the terms in this agreement.

### Individual Responsible for Payment of Tuition:

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Telephone \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Parent/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Individual Responsible for Tuition: \_\_\_\_\_ Date: \_\_\_\_\_  
(if not parent or legal guardian)