

## **Appendix D: Student Placement Parent Input Policy**

Holy Family School respectfully requests that parents honor the faculty's and the administrator's professional judgments about student placement. Student placement is taken seriously and is initiated according to a process involving time and careful thought concerning the best interest of every child. Our focus is improving student achievement by meeting student needs through well-balanced heterogeneous classrooms. In order to create balanced classes of students, many factors are considered including the following: academic ability levels, student needs, and behavior concerns.

Letters requesting placement for a child are neither encouraged nor discouraged, but provide parents a means of input.

### **REQUESTS THAT WILL BE CONSIDERED INCLUDE:**

- Issues relating to learning disabilities will be considered. (Testing from a psychologist and/or doctor diagnosis required and test results on file with the school.) Information concerning the learning disability of a child is essential in meeting the needs of a child and is always welcome.
- Issues relating to a medical need or physical impairment would be considered.
- Emotional issues which dramatically impact the learning environment would be considered.
- Requests for a particular teaching style that would best match a child's learning style would be considered.
- Parents of multiples (twins, triplets, etc.) may request to have their children placed in the same classroom or separate.

**Please be aware that the final decision on all placements rests with the teachers and administrator. All parent input regarding student placement must be received in the form of a letter in the school office by 9:00 on the last Friday of April to be considered for the next school year.**